

# Together Fund – Phase 4 FAQ's (as of Dec 2022)



## Who can apply?

The Together Fund is open to Somerset based, non-profit organisations including community groups; clubs; charities; Community Interest Companies (CIC); Charitable Incorporated Organisations (CIO), and religious groups.

Local authorities, NHS organisations and CCG's can be funded if...

- They have a track record with the identified audience.
- They are best placed to work with that audience.
- There are very few community organisations doing the same work with a similar audience
- The project is meeting a gap/providing additionality.

We are unable to accept applications from individuals, sole-traders, organisations not established in the UK or companies that can re-direct profits generated from this funding to directors, members, or shareholders.

## What if I have already received Sport England/ National Lottery funding?

It is not possible to apply for funding already received for the same items or projects. Applications must not duplicate any funding already received from Sport England/ National Lottery.

Repeat applications are eligible, however organisations seeking second/third applications must demonstrate learning, value, and impact from the first round(s) on their application form.

## How much funding can I apply for?

A maximum of £10k for a single award and £30k accumulative across the entire fund (phases 1 – 4) may be applied for.

## What are the funding criteria?

We are unable to accept projects that promote religious or political beliefs.

All projects are subject to Sport England approval. Sport England consider the following five core questions:

1. Will this investment impact upon at least one of the four priority audiences?
2. Has the requirement arisen as a direct result of this community group or audience being adversely affected because of COVID-19?
3. What issues does the funding help to resolve in improving access to take part in sport and physical activity for the target audience?

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4. Will this investment help a community group to recover and grow or continue to survive because of hardship? If hardship, please set out in the application how this investment will enable the community organisation to continue beyond the immediacy of this short-term investment.
5. Is this project directly funding the provision of physical activity or if not, how will it support the delivery of physical activity in the immediate future?

## What costs can I apply for?

The following 'items' may be claimed for in your project:

- Staff costs e.g., coaches, instructors, leaders.
- Training costs e.g. for instructors delivering to a new audience or team members to support delivery.
- Facility hire.
- Publicity costs e.g. printed materials.
- Utility & insurance costs (for organisations that own/rent their own facility).
- Equipment e.g. PPE, sports equipment, sound system.

## Is there anything that I cannot apply for?

There are a few restrictions:

- Activities/ costs already covered by other government funding.
- Activities promoting religious or political beliefs.
- The funding is for community groups, clubs, charities, and organisations. This funding is not for sole-traders, partnerships, freelancers, or consultants.
- It is not possible to apply for capital works including construction or refurbishment of property, putting up temporary buildings (e.g., sheds) or land improvement. Also, we cannot fund fixed items of equipment (including goals and nets) that cannot be easily moved, as well as fixed equipment which may require planning permission or impact on any lease.
- Loss of sponsorship or loan repayments.
- Replacement of general equipment unrelated to The Together Fund (e.g. broken chairs or desks).
- Contingency costs/ recovery of VAT.
- Retrospective costs including purchases of equipment and direct delivery where organisations have already chosen to undertake an activity before funding approval
- Gardening.

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## Are there any sports & activities that are not eligible for funding?

We are unable to fund football only activity. The Football Foundation and The FA received a large amount of investment from Sport England during the lockdown period and have repurposed some of their existing funding to support football organisations. If you are a community group or organisations for which the delivery of football is your sole activity, please contact The FA or The Football Foundation directly.

Applications where football is part of a multi-sport offer will be considered.

## How long will we have to spend the funding?

The funding should be spent within 6 months of the offer of funding. All projects must be completed by 31<sup>st</sup> August 2023.

## How can I apply and what is the process?

1. Complete the application form [here](#).
2. The SASP Together Fund Panel will review your application within 3 weeks of submission.
3. You will be contacted by a member of the SASP Together Fund Panel should any further information or amendments be required or to confirm if your application has been approved/ declined by the SASP Together Fund Panel within 4 weeks of submission.
4. If successful at point 3, your application will be submitted for Sport England approval. A Sport England decision takes approximately 1 week. You will be informed of Sport England's decision asap.
5. If successful at point 4, you will be sent a service level agreement (SLA) and bank details form for signature/ completion. Once returned the agreed funding will be transferred to your specified account within 1 week.
6. You will have until 31<sup>st</sup> August 2023 to deliver your project.

## What documents do I need to produce by way of due diligence?

Sport England and SASP require evidence of the following: appropriate governance (e.g. a valid constitution); appropriate level DBS checks; a safeguarding policy including a named safeguarding officer; a code of conduct for staff, volunteers & participants; appropriate safeguarding certification for those working with children and young people and adults at risk; an appropriate equality policy; appropriate approvals and licenses; protocols in place to comply with GDPR; a dedicated bank account in the name of the lead organisation, and; appropriate public liability or another insurance policy.

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## What monitoring/ evaluation is expected?

Lead organisations will be expected to keep SASP fully informed of the progress of the project on an ongoing basis throughout the term of the project, both on a pro-active basis and in response to requests from SASP.

An online 'Together Fund Organisational Evaluation Survey' and evidence of total spend for the project (receipts/ invoices etc) must be provided by the date specified in the SLA. This a key condition in the SLA and if not met could result in the awarded funds being clawed back. Another key condition in the SLA is that lead organisations will actively encourage/ facilitate the completion of a 'Together Fund Participant Evaluation Survey' amongst those who take part in the project/ activity.

Participants who complete the survey will be entered into a quarterly draw to win a £50 Amazon gift card. Both surveys will be provided by SASP at the point that the SLA is shared.