



**Whole School/ College
 Management of Health and Safety
 Risk Management
 Kingsmead Community School (562)**

Assessment Area: Sports Partnership

Work Area or Activity being Assessed: Kingsmead School
Hazard Identification Area: Y6 Games Festival
Groups Affected: Staff
 Students
Performed by: Jane Clark
On: 06/01/20
Next Assessment Due: 06/01/21
Assisted by: Dave Bullock

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| Hazard When planning the event are planning meetings held with relevant parties? | Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Nil and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures | Notes/ Existing Control Measures Event planned with Head of Department and Primary School Staff |
| Hazard Do you ensure that pitches or activity areas are checked for objects that might cause injury, such as stones and glass for example? | Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Possible giving a Risk Rating that doesn't require revised control measures | Notes/ Existing Control Measures Staff and young leaders will check activity areas prior to start of festival |
| Hazard Do you ensure that site is cleared of litter and dog faeces prior to the event? | Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures | Notes/ Existing Control Measures Activity staff and leaders will check area for hazard |
| Hazard Do you ensure activities take place in areas which are suitable? Taking into consideration the amount of space required and whether the surface is appropriate? | Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Possible giving a Risk Rating that doesn't require revised control measures | Notes/ Existing Control Measures All activities planned within space for safe participation |
| Hazard Do you ensure that adequate space has been provided for spectators? | Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this | Notes/ Existing Control Measures Spectators not allowed on site |

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| | hazard has been rated as Nil and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures | |
| Hazard Do you ensure that there is adequate first aid provision, considering the number of participants in attendance and the types of activities taking place? | Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Possible giving a Risk Rating that doesn't require revised control measures | Notes/ Existing Control Measures First aid available in school and on field. Primary schools advised to bring their own first aid kits. |
| Hazard Is there a clearly defined first aid point on site? | Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Nil and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures | Notes/ Existing Control Measures School office |
| Hazard Do you ensure that the movement of heavy equipment is restricted to individuals that have been appropriately trained? | Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures | Notes/ Existing Control Measures All heavy equipment e.g. netball posts will be moved by young leaders under supervision of SSCo |
| Hazard Do you ensure that the members of staff responsible for the erection or dismantling of equipment have received the appropriate training or briefing? | Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures | Notes/ Existing Control Measures Member of staff suitably trained |
| Hazard Do you ensure that all unnecessary equipment is kept away from the field of play or areas in which activities are taking place? | Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures | Notes/ Existing Control Measures All unused equipment kept out of activity areas |
| Hazard Do you ensure that any discarded items of equipment, such as tags, are removed from the field of play? | Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures | Notes/ Existing Control Measures All unused equipment kept out of activity areas |
| Hazard Do you ensure that equipment such as bicycles, rackets and bats are stored so as not to present a trip hazard to others? | Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Possible giving a Risk Rating that doesn't require revised control measures | Notes/ Existing Control Measures All equipment stored safely to avoid trips |
| Hazard When sporting events are held indoors, do you ensure that lighting units are ball resistant and that guards are in place? | Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this | Notes/ Existing Control Measures Purpose built facility designed for sport |

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| | hazard has been rated as Nil and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures | |
| Hazard Do you ensure that any free standing equipment is securely anchored to the floor? | Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Possible giving a Risk Rating that doesn't require revised control measures | Notes/ Existing Control Measures Netball posts suitably weighted down |
| Hazard Do you ensure that equipment is checked and is in good working order? | Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures | Notes/ Existing Control Measures All equipment used is checked and not used if faulty |
| Hazard Do you ensure that participants wear footwear that is appropriate for the activity? | Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Possible giving a Risk Rating that doesn't require revised control measures | Notes/ Existing Control Measures Primary schools are advised to bring students in appropriate PE kit |
| Hazard Do you ensure that all participants engage in an appropriate warm up before the activity commences and have a cool-down period afterwards? | Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Possible giving a Risk Rating that doesn't require revised control measures | Notes/ Existing Control Measures Leaders take a warm up at start of event and cool down on last activity |
| Hazard Where appropriate, do events cater for differing levels of ability? | Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Possible giving a Risk Rating that doesn't require revised control measures | Notes/ Existing Control Measures Activities differentiated where necessary |
| Hazard Are coaching staff and young leaders appropriately trained to coach the sport on offer and/or perform the duties assigned to them? | Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Possible giving a Risk Rating that doesn't require revised control measures | Notes/ Existing Control Measures Young leaders trained for activities and events |
| Hazard Are schools briefed about any special parking arrangements on site? | Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures | Notes/ Existing Control Measures Designated car park |
| Hazard Do you ensure that supervisors receive a briefing prior to the event/activity? | Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this | Notes/ Existing Control Measures Activity leaders and support staff briefed by organiser |

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| | hazard has been rated as Nil and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures | |
| Hazard Have participants been warned about the danger of colliding with others during activities? | Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Possible giving a Risk Rating that doesn't require revised control measures | Notes/ Existing Control Measures Rules of activity explained by young leaders and SSCo. Some contact is possible during activities - any pupil who causes risk will be removed |
| Hazard Do you ensure that participants are briefed about safety procedures in the event of an emergency, such as a fire alarm for example? | Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures | Notes/ Existing Control Measures Emergency procedures are in place and explained at start of festival |
| Hazard Do you ensure that participants are briefed on the rules and practices of the activity, and that they are made aware of playing boundaries? | Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures | Notes/ Existing Control Measures Activities played within safe boundaries |
| Hazard Do you ensure that fire exits are kept clear and do not become obstructed during the event? | Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures | Notes/ Existing Control Measures Exits well marked and kept clear |

Jane Clark

Signed *Jane Clark*

Dated 06/01/20

Dave Bullock

Signed *Dave Bullock*

Dated 06/01/20