



Whole School/ College Management of Health and Safety Risk Management Heathfield School

Assessment Area: Sports Partnership

Work Area or Activity being Assessed: Heathfield School
Hazard Identification Area: Striking & Fielding festival
Groups Affected: Students and staff
Performed by: Jayson Lillington
On: 06/01/20
Next Assessment Due: 06/01/21
Assisted by: Dave Bullock

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| <p>Hazard When planning the event are planning meetings held with relevant parties?</p> | <p>Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures</p> | <p>Notes/ Existing Control Measures Event planned with PE dept and PLT's</p> |
| <p>Hazard Do you ensure that pitches or activity areas are checked for objects that might cause injury, such as stones and glass for example?</p> | <p>Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Possible giving a Risk Rating that doesn't require revised control measures</p> | <p>Notes/ Existing Control Measures Staff and young leaders to check playing areas prior to activity</p> |
| <p>Hazard Do you ensure that site is cleared of litter and dog faeces prior to the event?</p> | <p>Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Possible giving a Risk Rating that doesn't require revised control measures</p> | <p>Notes/ Existing Control Measures Playing areas checked prior to activity</p> |
| <p>Hazard Do you ensure activities take place in areas which are suitable? Taking into consideration the amount of space required and whether the surface is appropriate?</p> | <p>Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Possible giving a Risk Rating that doesn't require revised control measures</p> | <p>Notes/ Existing Control Measures Playing area and surfaces selected to allow maximum space for safe participation</p> |
| <p>Hazard Do you ensure that adequate space has been provided for spectators?</p> | <p>Findings The Existing Control Measures are considered satisfactory</p> | <p>Notes/ Existing Control Measures No spectators allowed on site</p> |

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| | <p>The severity of any accident resulting from this hazard has been rated as Nil and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures</p> | |
| <p>Hazard Do you ensure that there is adequate first aid provision, considering the number of participants in attendance and the types of activities taking place?</p> | <p>Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Possible giving a Risk Rating that doesn't require revised control measures</p> | <p>Notes/ Existing Control Measures School first aid on call from reception and PLT's encouraged to bring first aid kits</p> |
| <p>Hazard Is there a clearly defined first aid point on site?</p> | <p>Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Possible giving a Risk Rating that doesn't require revised control measures</p> | <p>Notes/ Existing Control Measures First aid room in school reception area. First aider will respond to festival site.</p> |
| <p>Hazard Do you ensure that all unnecessary equipment is kept away from the field of play or areas in which activities are taking place?</p> | <p>Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures</p> | <p>Notes/ Existing Control Measures All unused equipment kept away from playing areas.</p> |
| <p>Hazard Do you ensure that equipment such as bicycles, rackets and bats are stored so as not to present a trip hazard to others?</p> | <p>Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Possible giving a Risk Rating that doesn't require revised control measures</p> | <p>Notes/ Existing Control Measures All equipment stored safely to avoid trips.</p> |
| <p>Hazard Do you ensure that where possible unused equipment is stored securely and can not be accessed by unauthorised parties?</p> | <p>Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Nil and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures</p> | <p>Notes/ Existing Control Measures Leaders and PLT's ensure that unused equipment is left secure whilst activity takes place.</p> |
| <p>Hazard Do you ensure that equipment is checked and is in good working order?</p> | <p>Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Moderate and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures</p> | <p>Notes/ Existing Control Measures All equipment checked, equipment will not be used if not in good working order. Leaders to report if faults develop.</p> |
| <p>Hazard Do you ensure that participants wear footwear that is appropriate for the activity?</p> | <p>Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from</p> | <p>Notes/ Existing Control Measures Normal PE kit is recommended (trainers not daps) schools are advised that children dress appropriately for weather on the day.</p> |

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| | <p>this hazard has been rated as Slight and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures</p> | |
| <p>Hazard Do you ensure that all participants engage in an appropriate warm up before the activity commences and have a cool-down period afterwards?</p> | <p>Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Possible giving a Risk Rating that doesn't require revised control measures</p> | <p>Notes/ Existing Control Measures All participants will take part in a warm up prior to commencement of festival a cool down will take place where appropriate.</p> |
| <p>Hazard Do staff ensure that where an activity requires specific safety equipment, such as a helmet, they are made available to participants?</p> | <p>Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Possible giving a Risk Rating that doesn't require revised control measures</p> | <p>Notes/ Existing Control Measures No specific safety equipment required,</p> |
| <p>Hazard Where appropriate, do events cater for differing levels of ability?</p> | <p>Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Possible giving a Risk Rating that doesn't require revised control measures</p> | <p>Notes/ Existing Control Measures Activities cater for varying abilities through differentiated tasks.</p> |
| <p>Hazard Are coaching staff and young leaders appropriately trained to coach the sport on offer and/or perform the duties assigned to them?</p> | <p>Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Possible giving a Risk Rating that doesn't require revised control measures</p> | <p>Notes/ Existing Control Measures Leaders work from task cards and in some instances will have had a training session prior to event.</p> |
| <p>Hazard Are schools briefed about any special parking arrangements on site?</p> | <p>Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures</p> | <p>Notes/ Existing Control Measures Schools advised to drop in bus bays.</p> |
| <p>Hazard Do you ensure that supervisors receive a briefing prior to the event/activity?</p> | <p>Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures</p> | <p>Notes/ Existing Control Measures Briefing given to all staff prior to start of festival outlining expectations.</p> |
| <p>Hazard Do you ensure that participants are briefed about safety procedures in the event of an emergency, such as a fire alarm</p> | <p>Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the</p> | <p>Notes/ Existing Control Measures Schools and pupils fully briefed prior to start of festival.</p> |

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| for example? | likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures | |
| Hazard Do you ensure that participants are briefed on the rules and practices of the activity, and that they are made aware of playing boundaries? | Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Possible giving a Risk Rating that doesn't require revised control measures | Notes/ Existing Control Measures All pupils briefed with rules and expectations clearly explained. |
| Hazard Do you ensure that the hardcourt post holes are covered? | Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures | Notes/ Existing Control Measures Post sockets covered with either metal cover plate or cone. |
| Hazard Are students accompanied to the toilet by an adult or young leader? | Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures | Notes/ Existing Control Measures All children are escorted to the toilet by an adult or leader. This is made clear at the start of the festival, pupils are made aware that this is because of road safety. |

Jayson Lillington

Signed *Jayson Lillington*

Dated 06/01/20

Dave Bullock

Signed *Dave Bullock*

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