



Assessment Area: Sports Partnership

Work Area or Activity being Assessed:	Heathfield School
Hazard Identification Area:	Playground Leaders Festival
Groups Affected:	Staff and Students
Performed by:	Jayson Lillington
On:	06/01/20
Next Assessment Due:	06/01/21
Assisted by:	Dave Bullock

<p>Hazard When planning the event are planning meetings held with relevant parties?</p>	<p>Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Nil and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures</p>	<p>Notes/ Existing Control Measures Event planned with Head of Department and Primary school staff and young leaders</p>
<p>Hazard Do you ensure that pitches or activity areas are checked for objects that might cause injury, such as stones and glass for example?</p>	<p>Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Possible giving a Risk Rating that doesn't require revised control measures</p>	<p>Notes/ Existing Control Measures Staff and young leaders will check the play areas prior to start of festival</p>
<p>Hazard Do you ensure that site is cleared of litter and dog faeces prior to the event?</p>	<p>Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures</p>	<p>Notes/ Existing Control Measures Activity staff and young leaders will check areas and remove any faeces using equipment provided.</p>
<p>Hazard Do you ensure activities take place in areas which are suitable? Taking into consideration the amount of space required and whether the surface is appropriate?</p>	<p>Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Possible giving a Risk Rating that doesn't require revised control measures</p>	<p>Notes/ Existing Control Measures All activities planned to allow maximum space to allow safe participation.</p>
<p>Hazard Do you ensure that adequate space has been provided for spectators?</p>	<p>Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Nil and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures</p>	<p>Notes/ Existing Control Measures No spectators allowed on site</p>
<p>Hazard Do you ensure that there is adequate first aid provision, considering the number of participants in attendance and the types of activities taking place?</p>	<p>Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Possible giving a Risk Rating that doesn't require revised control measures</p>	<p>Notes/ Existing Control Measures First aid available on school site and primary schools have been advised to bring their own first aid kit.</p>

	control measures	
Hazard Is there a clearly defined first aid point on site?	Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Nil and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures	Notes/ Existing Control Measures First aid point always made clear to leaders, staff and support staff before event. School first aid on site.
Hazard Do you ensure that the movement of heavy equipment is restricted to individuals that have been appropriately trained?	Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures	Notes/ Existing Control Measures Any heavy equipment e.g. samba goals or netball posts will be removed by young leaders under the supervision of the activity leader using the correct moving techniques
Hazard Do you ensure that the members of staff responsible for the erection or dismantling of equipment have received the appropriate training or briefing?	Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures	Notes/ Existing Control Measures A member of staff will be suitably trained, and show all others prior to event.
Hazard Do you ensure that all unnecessary equipment is kept away from the field of play or areas in which activities are taking place?	Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures	Notes/ Existing Control Measures All unused equipment will be placed outside of playing area
Hazard Do you ensure that any discarded items of equipment, such as tags, are removed from the field of play?	Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures	Notes/ Existing Control Measures All unused equipment will be placed outside of playing area
Hazard Do you ensure that equipment such as bicycles, rackets and bats are stored so as not to present a trip hazard to others?	Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Possible giving a Risk Rating that doesn't require revised control measures	Notes/ Existing Control Measures All equipment stored safely to avoid any injuries
Hazard Do you ensure that any free standing equipment is securely anchored to the floor?	Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures	Notes/ Existing Control Measures Any cricket stumps, rounders posts or netball posts are suitably weighted.
Hazard Do you ensure that equipment is checked and is in good working order?	Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures	Notes/ Existing Control Measures Any equipment is checked prior to event and not used if faulty
Hazard Do you ensure that hire equipment is	Findings	Notes/ Existing Control Measures Any equipment is checked prior to

<p>properly maintained and fit for purpose?</p>	<p>The Existing Control Measures are considered satisfactory</p> <p>The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures</p>	<p>event by activity leader and reported to centre facility manager if faulty and not used.</p>
<p>Hazard Do you ensure that participants wear footwear that is appropriate for the activity?</p>	<p>Findings The Existing Control Measures are considered satisfactory</p> <p>The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures</p>	<p>Notes/ Existing Control Measures Primary schools are encouraged for children to wear trainers.</p>
<p>Hazard Do you ensure that all participants engage in an appropriate warm up before the activity commences and has a cool-down period afterwards?</p>	<p>Findings The Existing Control Measures are considered satisfactory</p> <p>The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Possible giving a Risk Rating that doesn't require revised control measures</p>	<p>Notes/ Existing Control Measures Young leaders are asked to warm-up and cool down the children in designated area prior and after event.</p>
<p>Hazard Where appropriate, do events cater for differing levels of ability?</p>	<p>Findings The Existing Control Measures are considered satisfactory</p> <p>The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Possible giving a Risk Rating that doesn't require revised control measures</p>	<p>Notes/ Existing Control Measures Activities differentiated on all work cards and young leaders instigate where needed.</p>
<p>Hazard Are coaching staff and young leaders appropriately trained to coach the sport on offer and/or perform the duties assigned to them?</p>	<p>Findings The Existing Control Measures are considered satisfactory</p> <p>The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Possible giving a Risk Rating that doesn't require revised control measures</p>	<p>Notes/ Existing Control Measures Young leaders are trained prior to the event to coach their sport/activity and the activities are planned for them to deliver.</p>
<p>Hazard Do you ensure that supervisors receive a briefing prior to the event/activity?</p>	<p>Findings The Existing Control Measures are considered satisfactory</p> <p>The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures</p>	<p>Notes/ Existing Control Measures Activity leaders and support staff briefed by organiser before event</p>
<p>Hazard Have participants been warned about the danger of colliding with others during activities?</p>	<p>Findings The Existing Control Measures are considered satisfactory</p> <p>The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Possible giving a Risk Rating that doesn't require revised control measures</p>	<p>Notes/ Existing Control Measures Rules of activity explained by activity leader and young leaders before activity. If these rules are continually broken by an individual then they will be removed from the activity.</p>
<p>Hazard Do you ensure that participants are briefed about safety procedures in the event of an emergency, such as a fire alarm for example?</p>	<p>Findings The Existing Control Measures are considered satisfactory</p> <p>The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Possible giving a Risk Rating that doesn't require revised control measures</p>	<p>Notes/ Existing Control Measures Participants are made aware of emergency exits and procedure for fire prior to starting events.</p>
<p>Hazard Do you ensure that participants are briefed on the rules and practices of</p>	<p>Findings The Existing Control Measures are considered satisfactory</p>	<p>Notes/ Existing Control Measures Activities played within designated areas. Young leaders brief their</p>

the activity, and that they are made aware of playing boundaries?	The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures	group on the boundaries of their activity.
Hazard Do you ensure that fire exits are kept clear and do not become obstructed during the event?	Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures	Notes/ Existing Control Measures All exits are marked clearly and kept clear of any equipment.
Hazard Do you ensure participating schools are aware of traffic on the school site	Findings The Existing Control Measures are considered satisfactory The severity of any accident resulting from this hazard has been rated as Slight and the likelihood of it occurring as Unlikely giving a Risk Rating that doesn't require revised control measures	Notes/ Existing Control Measures Primary staff to escort children through school site on pavements and clearly marked pedestrian areas only

Jayson Lillington

Signed *Jayson Lillington*

Dated 06/01/20

Dave Bullock

Signed *Dave Bullock*

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