

Online activity with Somerset Film - A guide for Children and Young People

We want you to be safe and enjoy your time with us online so here are some Do's and Don'ts when participating in one of our online activities:

DO

Have your parents' permission to participate.

If you are aged under 16 then you should have a parent present with you online.

Consider all participants as equal

Welcome learning from others and be accepting of others ideas

Wear appropriate clothing for online viewing or participation

Be aware of who else is in the room with you or in the background when speaking or watching content e.g. younger siblings

Listen to our guidance at the start of the session
We'll advise you on what to do if the connection is not performing well, how to use the chat function, the length of the session and break times and the process for addressing unacceptable behaviour.

DON'T

Film or stream from your bedroom
- where possible use a shared space

Record the screen or share content from the activity without permission

Show your full name or share personal contact details

Upload files unless requested to do so and only as part of the workshop

Online activity with Somerset Film - A guide for Parents

Somerset Film is committed to protecting children and young people working with Somerset Film and who make use of technology (such as mobile phones, games consoles and the internet). We will ensure that we adhere to relevant legislation and good practice guidelines regularly reviewing existing safeguarding policies and procedures to ensure that online safeguarding issues are fully integrated, including: making sure concerns of abuse or disclosures that take place online are written into our reporting procedures incorporating online bullying (cyberbullying) into our anti – bullying policy.

Our aim is to mirror our face to face safeguarding procedures online so for example staff will have enhanced DBS and will avoid being left alone in an online environment with a child or young person.

Please familiarise yourself with the above Do's and Don't's - we welcome your support with this.

For zoom activity with under 16's we require an adult to be present during the activity. For 16 - 18 year olds we request a parental consent form be completed and sent to a member of staff in advance of the activity.

All participants will be informed of safety guidance and procedures either at the start of the session verbally (e.g. zoom) or through on-screen instruction (e.g. game).