

SASP Privacy Policy for Somerset Health Walks

Our contact details

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Introduction

Somerset Activity and Sports Partnership (SASP) lead and manage the Somerset Health Walks scheme across the county. SASP has been responsible for health walks in West Somerset and Mendip for the last 10 years, and Sedgemoor for the last 4 years.

This privacy policy explains how and why SASP uses personal data as part of the Somerset Health Walks scheme. Safeguards are in place to ensure that this data is kept secure, and that the privacy of individuals is protected. Please be assured that we never sell your personal data.

The type of personal information we collect:

We currently collect and process the following information:

- 1. Full name***
- 2. Gender***
- 3. Postcode***
- 4. Email (if you have one)**
- 5. Telephone number***
- 6. Emergency Contact Details**

How we get your personal information and why we collect it:

We collect your personal data by way of a registration form, found on our website: www.sasp.co.uk/health-walks or in paper form before the start of a walk.

Most of the personal information we process is provided to us directly by you, for one of the following reasons:

Communication

- to create a register of participants for each of the Somerset Health Walks.
- to contact you in the management of the health walks.
- to tell you more about our work - including campaigns, walks development and volunteering.

Health Survey and Evaluation

- to periodically invite you to participate in an anonymous health survey, so we can understand the impact the health walks are having on the community of walkers.

We use the information that you have given us to:

Communication

- to administer your participation in the scheme (either as a walker or volunteer walk leader)
- contact you about general management and administration of the health walks.
- comply with duty of care and health and safety whilst you are participating in a Somerset Health Walk.

Health Survey and Evaluation

- assess whether the health walks are having a beneficial effect on our participants.
- use your anonymised information to evaluate the Somerset Health Walks scheme and to update funders of the successes of the Health Walk Scheme.
- use anonymous information to further our work on promoting the use of physical activity to improve the health of your community.

Under the General Data Protection Regulation (GDPR), the lawful bases we rely on for processing this information are:

- Your consent.

The right to withdraw your consent.

You are able to remove your consent at any time. You can do this by contacting Georgina Hainsby at walks@sasp.co.uk.

How we store your personal information

Your Personal Data will be kept privately and held securely. We are committed to looking after your data and use physical, electronic, and managerial procedures to protect it. SASP databases are kept and maintained within the UK.

Retention Period and Disposal

We keep your personal information listed above for the duration of your participation in the scheme. We use an online system called Smartsheet to automate an annual notification to all participants, asking them to update their details. This automation also allows participants to notify us that they no longer take part in the programme, at which point their personal contact details will be deleted, and their participation record anonymised. Participants can also email walks@sasp.co.uk at any time to notify us of their removal from the programme.

Your data protection rights.

Under data protection law, you have certain rights as a 'data subject'. For full details of these rights, and to access details of the Data Protection Officer at SASP, please see the overall Privacy Policy for Participants on the SASP website.