

Walk Leader Paperwork

Please always use the website to access any paperwork for printing or downloading.

[Walk Leader Resources - Google Drive](#)

The health walks team are always happy to print and post out to you if you email walks@sasp.co.uk when you run low.

Any paperwork dated January 24 or later is valid.

Somerset Health Walks Attendance Register

Do I have to take a register every walk?

YES, an attendance register MUST be taken at each walk, walkers can choose to sign in or you can sign in on their behalf.

Columns must be completed at each walk, walkers must acknowledge they walk at their own risk and will seek medical advice if appropriate.

In the example below 4 walked to include the walk leader and this is reported to the health walks team walks@sasp.co.uk which is transferred quarterly to senior management at SASP and Somerset Public Health our commissioners.

In the event of an accident or incident on the walk, the register must be submitted along with the risk assessment and accident / incident report form.

If there are no accidents or incidents the register is kept for 3 weeks in a secure area at the walk leader's address or office. Following this it should be shredded.

Do I have to get photo permission?

Yes, if you take photos on the walk and share for promotional purposes.

After any photos should be removed from personal devices.

Somerset Health Walks Register

Somerset District:	Wellington	Location of Walk:	From SASP office to Ham
Date/Time:	Wednesday 19th March 2025	Leader(s):	Georgina Hainsby
Walk Duration:	40 mins	Conditions/Comments:	Dry / Sunny



I understand that the walk leader may take photographs, I will make myself known if I do not wish my photograph to be used

	Name	You walk at your own risk and will seek medical advice if appropriate.	New to SHW Y / N	Registration completed Y/N	Photo Permission
1	Joanne Smith	✓	N	✓	✓
2	Jenny Street	✓	N	✓	✓
3	Another Walker	✓	N	✓	✓
4					
5					
6					
7					
8					
9					
10					
11					
12					